

 <p>S P Jain School of Global Management DUBAI • MUMBAI • SINGAPORE • SYDNEY</p>	Postgraduate Admission and Selection Policy
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1. Purpose and Scope

The entry requirements for admission to the S P Jain of School Global Management are determined by the Academic Board. This policy applies to all applicants for admission to the postgraduate courses at the S P Jain School of Global Management.

2. Academic Admission Requirements

a. Master of Business Administration (Global) and Master of Business Administration (Executive) courses

Applicants for admission are required to fulfil the following requirements:

- i. Have an undergraduate degree from a recognised university or other approved tertiary institution;
- ii. Produce evidence of having worked on a full-time basis in a role for a minimum of 3 years, where in the opinion of S P Jain, is relevant to the course of study an applicant seeks to enter;
- iii. Have secured acceptable scores in graduate entrance exams such as GMAT, GRE, CAT or S P Jain's internal aptitude test. However, for the MBA (Executive) entrance, candidates are normally expected to undertake the S P Jain's internal aptitude test;
- iv. Have satisfactorily completed an interview with a selection panel. This interview is designed to assess communication skills, subject knowledge, analytical skills and leadership potential; and
- v. In addition to the above-mentioned criteria, students opting for Consulting Management specialization are required to fulfil any one of the below criteria, to be eligible to apply:
 - 8 years (minimum) of full-time work experience in a single domain;
 - 3 years (minimum) of full-time work experience as a Consultant in a Consultancy firm; and
 - GMAT score of 700+ or CAT/SPJAT score of 95 percentile and above.

b. Master of Global Business (MGB) course:

Applicants for admission are required to fulfil the following requirements

- i. Have an undergraduate degree from a recognised university or other approved tertiary institution or have a Graduate Certificate or Graduate Diploma or other recognised post

- graduate qualifications;
- ii. Have secured acceptable scores in graduate entrance exams such as GMAT, CAT or S P Jain's internal aptitude test; and
- iii. Have satisfactorily completed an interview with a selection panel. This interview is designed to assess communication skills, subject knowledge, analytical skills and leadership potential.

3. Entry examinations

- a. S P Jain requires candidates to take one of the following aptitude tests: GMAT, GRE, CAT (Common Admission Test - offered in India) or SPJAT (S P Jain Aptitude Test). Candidates may apply even if they have not yet taken the aptitude test, or if their scores are pending. However, candidates will not be shortlisted for evaluation until they submit final test scores. S P Jain accepts the best score of the stated tests.
- b. While candidates' overall profiles are considered, students with a GMAT of less than 650, GRE of less than 320, CAT of less than the 80th percentile, or SPJAT scores of less than the 80th percentile are rarely admitted.
- c. Students with lower aptitude test scores who have exceptional profiles maybe shortlisted for evaluations and would be considered for an offer of admission only if they perform exceptionally well in the interview. The aim is not to take on average students but to identify students with high potential.

4. English Language Entry Requirements

- a. Applicants must have completed their education in English. If required, applicants may need to provide an authorised statement confirming this to the School. Those students who have not completed their education in English would be required to take an English language test and show an acceptable score prior to course commencement. Some of the acceptable English Language scores are:
 - IELTS: 6.5 (minimum)
 - TOEFL iBT: 70 (minimum)
 - Pearson Test of English: 60 (minimum)
- b. When an approved English language test is used to demonstrate English proficiency, that score must have been attained within two years of the date of the application for admission.

5. Academic Admission Requirements - Special Admission Requirements

a. Master of Business Administration (Global)

S P Jain has a provision for non-standard entry, wherein select applicants will not need an aptitude test. The purpose is to attract intelligent applicants with strong backgrounds in non-traditional careers to bring a unique perspective to the classroom.

- i. Applicants must come from Hospitality, Arts, Law, Design, Communication areas
- ii. Applicants must submit a sample and/or portfolio of projects on which they have made important contributions (art, architecture, published work, important cases on which they contributed major ad campaigns)
- iii. Applicants must have strong undergraduate credentials (grades, school, extra-curricular activities).
- iv. Applicants must answer 2 questions that demonstrate their global awareness/broad-based thinking
 - a. The questions can be answered in written form OR

- b. Video (uploaded to the School along with the rest of their application materials)
- v. Applicants must prove, through transcript or exam, that they have graduate-level mathematical proficiency
- vi. A maximum number of students admitted through this non-standard entry will be limited to 25% of the total annual intake of students for the course.

b. Master of Business Administration (Executive)

For the course, in exceptional cases, applicants who are non-graduates but who have held senior management positions for five years or more may be considered for admission on the basis of their *curriculum vitae*. To be successful, the work by the applicant would need to be, in the opinion of S P Jain, particularly relevant to the course. Such applicants would be admitted under a 'challenge system' where only those students whose performance in the first term is deemed to be satisfactory would be enabled to continue in the courses.

6. Alternative Entry Schemes

Admission criteria and processes will take into account equity and access considerations through the provision of alternative entry admission schemes with specific reference to Part A Section 2.2 of the Higher Education Standards Framework (Threshold Standards) 2015. S P Jain's Academic Board may approve postgraduate admissions schemes for purposes such as:

- a. encouraging and assisting indigenous Australian students to enrol into studies; or
- b. providing access to the educationally or socially disadvantaged; or
- c. addressing the under-representation of designated groups.

S P Jain will monitor academic progress and provide appropriate learning support to students admitted under any scheme which is based on equity and access.

7. Selection process

The admissions team shortlists applications based on academic performance, work experience/internships, extracurricular activities, and other achievements.

a. Evaluation

Short-listed applicants are required to go through an evaluation (in person or through video-conferencing/Skype) that includes an intensive interview that tests the applicant's knowledge and skills required to successfully complete the course.

b. Results

Approximately a week after the evaluations, prospective students are notified by email as to three potential outcomes: (a) acceptance (b) waitlist (c) regrets. Applicants are able to view their post- evaluation status by logging into the School's online admissions portal/ website.

8. Review

The admissions criteria will be reviewed annually by the Head of Admissions. Any recommendations for changes to the policy will be submitted to the Admissions Committee for consideration. The Admissions Committee will then recommend to the Academic Board any changes to the criteria for approval.