

 <p>S P Jain School of Global Management DUBAI • MUMBAI • SINGAPORE • SYDNEY</p>	<h2>Student Code of Conduct Policy</h2>
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1. Purpose

S P Jain School of Global Management (S P Jain) is committed to the protection and promotion of a diverse and open community of students and staff. Students are a key part of the School and their participation is vital to the success of S P Jain.

The Student Code of Conduct outlines a simple and clear statement of expectations related to student conduct in academic work and inter-personal relationships while studying at the School.

2. Scope

It applies to all students while enrolled at S P Jain.

All students must accept, at enrolment, their shared responsibility for maintaining a safe, harmonious and tolerant environment.

3. Student Code of Conduct

It is expected that a student will:

- a. Treat others with fairness, respect and courtesy and act in a manner that is not threatening, harassing or intimidating, or likely to jeopardise the safety of others.
- b. Familiarise with the School's policies and procedures pertaining to their rights and responsibilities as a student.
- c. Take responsibility for learning in the context that learning is the outcome of a collaborative partnership between staff and students.
- d. Know the requirements of the course and progression rules and seek timely advice and assistance from School services, as required, to maximise successful progress.
- e. Act honestly and ethically in the production of all academic work and assessment tasks. Give recognition to any direct quotes used from other authors or to those authors whose work has made an intellectual contribution to the contents of your work. Acknowledge shared ownership of ideas in group projects or assessment tasks.

- f. Respect the privacy and confidentiality of others, particularly in situations of group work, electronic or other communications and in the use of personal information gathered as part of an academic piece of work or research.
- g. Not use mobile phones, cameras, MP3 players and the like in lectures, classes, or formal learning and study spaces except with the consent of the lecturer, as part of the teaching content of the Unit, or in emergency situations and then with the least disruption to other students and staff.
- h. Accept reasonable direction from School staff members and when requested to identify yourself.
- i. Proof of Identity - Students must carry their Student ID card with them at all times while on campus and produce it when required as proof of identity.

Related Documents

Student Misconduct and Plagiarism Policy
Student Grievance Policy